

Nowa Wieś, 06 March 2017

Request for Quotation

for a Roller Brazing Furnace within the framework of the project: "The Implementation of an Innovative Technology Based on the Result of Activities Performed by B+R at Instal-Projekt Gawłowsky, Ścierzyński S.J., Aimed at Introducing New Types of Radiators onto the Market" which applies for financing from the Regional Operational Programme for the Kujawsko-Pomorskie Voivodeship for the years 2014-2020, Measure 1.6.2 "Financing Innovative Small and Medium-Sized Enterprises (SME)".

1. Name and address of the ordering party:

INSTAL-PROJEKT Gawłowsky, Ścierzyński Sp. j.
ul. Jana Pawła II 12A, Nowa Wieś k/Włocławka, Poland
87-853 Kruszyń
KRS : 0000003942
NIP : 8881004722
REGON : 910181649
e-mail: zarzad@instalprojekt.eu
www: www.instalprojekt.eu
telephone: +48 54 2355905

2. The announcement is to be found on the internet website www.instalprojekt.eu and in the company headquarters.

3. Description of the Object of Contract:

A roller brazing furnace CPV: 42300000-9

Minimum technical parameters of the device:

Width of entry : 1300mm

Height of entry above the rollers: 150 mm

Max. working temperature: 1120°C

Installed power for the brazing zones up to 270 kW

Range of speed: 100-600 mm/min.

Rollers made of : ceramic

Closed cooling system.

Additional requirements:

Delivery, commissioning and installation of the device at the investor's premises is the Manufacturer's obligation. The warranty period for the device is minimum 24 months.

4. Lead time:

- 35 weeks after signing the contract for delivery (confirmed by signing a delivery and acceptance certificate without remarks from the Ordering Party).

5. Criteria for proposal selection:

Price - 60% (60 points in case of the lowest price, the remaining proposals receive the points proportionally in accordance with the relation of the lowest price to the one included in them).

Deadline for execution (lead time) – 20% (the time counted from the date of the contract to the date of signing the final delivery and acceptance certificate. Maximum 20 points for the shortest lead time given in weeks, the remaining proposals receive the points proportionally in accordance with the relation of the shortest lead time to the one included in them).

Warranty - 20% (given as the number of days from the date of signing the final delivery and acceptance certificate (20 points in case of the longest warranty period, the remaining proposals receive the points proportionally in accordance with the relation of the offered warranty to the longest period).

6. Place and term for proposals submission:

- By e-mail to the following address: zarzad@instalprojekt.eu
- Personally in the company headquarters:
Instal-Projekt Gawłowsky, Ścierzyńscy Sp.j.
ul. Jana Pawła II 12A, Nowa Wieś k/Włocławka, Poland
87-853 Kruszyn
- By post to the following address:
Instal-Projekt Gawłowsky, Ścierzyńscy Sp.j.
ul. Jana Pawła II 12A, Nowa Wieś k/Włocławka, Poland
87-853 Kruszyn
- Deadline for submission of proposals: **05 Apr. 2017** before 23.59 hrs. (the date of receiving the proposal is decisive)
- The information concerning the selection of the supplier shall be announced immediately following the selection and shall be placed on the website www.instalprojekt.eu.

7. Subjective exclusions:

In order to avoid any conflict of interests, the public order which is concerned in this request for quotation may not be placed with entities affiliated by capital or person with the ordering party. Affiliation by capital or person denotes mutual relations between the ordering party or any persons authorised by him to make a financial commitment on his behalf or any persons performing on his behalf any activities associated with preparing and executing the procedure of selecting the supplier and the supplier, involving in particular:

- participation in the company as a partner of a civil law partnership or a partnership,
- possession of at least 10% of shares,

- being a member of a supervisory or managing body or being a proxy,
- remaining in a marital relationship, direct kinship or affinity, secondary kinship or affinity in the collateral line or in adoptive, care or custody relationship.

8. The manner of proposal preparation:

- The proposal should include the price expressed in any currency both in gross and net values.
- The proposal should include the description of the offered device in a way which makes it possible to identify all the parameters set forth in point 3 hereof.
- The proposal should include the estimated lead time expressed in weeks from the date of signing the contract with the supplier.
- The proposal should include the terms of payment and any other details necessary to consider and assess the proposal.
- The proposal should include its validity period.

9. All the proposals should be valid for a minimum period of 60 days until signing the contract.

10. Submitting a proposal shall not be regarded as a conclusion of a legally binding agreement.

11. The ordering party reserves the right to cancel the procedure if:

- a) no acceptable proposal has been submitted;
- b) a significant, unforeseeable change of circumstances has occurred rendering the continuation of the procedure or execution of the order unprofitable or unbeneficial for the Ordering Party;
- c) the procedure is subject to an irremovable legal defect which does or may have a significant impact on its outcome;
- d) the price of the most beneficial proposal or the proposal with the lowest price exceed the amount which the Ordering Party intends to use to finance the subject of the order unless the Ordering Party is ready to increase the amount to match the most beneficial proposal.

12. Any proposal which does not include the information necessary to confirm its validity or that which is submitted after the announced deadline shall not be considered.

13. In case of questions regarding the proposal submission procedure please contact:
Mr BARTOSZ ŚCIERZYŃSKI at the following telephone no. +48 607 103 019,

Yours faithfully,

Z-ca P R E Z E S A
ds. produkcji

Bartosz Ścierzynski
.....Bartosz Ścierzynski.....

(signature of the person authorised to represent the Ordering Party)

06.03.2017.

INSTAL-PROJEKT
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